

**World Masters Games 2021 Kansai**  
**Entry System Construction and Maintenance/Administration Project**  
— Requirement guidelines —

**1 Objectives**

To implement proposal for World Masters Games 2021 Kansai entry system building and maintenance management business, we determine necessary items based on “Implementation guidelines for consignment of operation with proposal method”.

**2 Outline of Operation**

(1) Title/Name of Business

World Masters Games 2021 Kansai entry system building and maintenance management business

(2) Business contents

As stated in the Appendix “Specification sheet”.

(3) Consignment period/term

From the date of conclusion of the contract, until June 30, 2021.

**3 Upper Limit Price for Proposal**

Upper limit price for proposal is 100,000,000 yen

(Exclude the amount equivalent to the consumption tax and local consumption tax)

Upper limit price for proposal needs to be corresponded with each company’s ability to construct system, also needs to be realizable.

**4 Selection Committee Members**

In order to conduct a fair and equitable review, those who are well informed in the fields related to this event will form a member of the committee.

**5 Type of Proposal Implementation System**

Public offering proposal (accepting entry from joint enterprise proposal)

Additionally, we will request all participants who submitted statement of participation to submit project proposal and other relevant documents.

**6 Entry qualifications**

Entry qualification will be granted when participants have met all the following

conditions.

When participating as a joint enterprise, all members of the group must meet all the following conditions, also the group must select representative in advance and must assign roles to each members of the group to clarify responsibility in case of any accident have occurred.

**【For the Corporation with headquarters within Japan】**

(1) Applicants should not meet all the following conditions

- ① Minors, person under curatorship or assistance, exception with full consent necessary to conclude contract, person who do not have ability to conclude contract and person who bankrupt with no restoration of rights
- ② Those who are banned from bidding from the state or local public organization.
- ③ Those who applied for the application of the Corporate Rehabilitation Law and those who have not decided to commence rehabilitation proceedings from the court under this act.
- ④ A person who applied for the application of civil rehabilitation law and has not decided to start rehabilitation proceedings from the court under that law.
- ⑤ Those listed in the following clause:  
Items of Article 32, paragraph 1 of the Act on Prevention of Unjust Acts by Organized Crime Group Members.

(2) Holding entry qualifications for bidding with Kansai World Masters Games 2021 (WMG2021) or any other host prefecture/city's local government

**【For the Corporation with headquarters outside of Japan】**

- (1) A joint enterprise (including agency contracts and dealer agreements) of a company that has a head office or a branch office in Japan (Meeting the requirements of **【For the Corporation with headquarters within Japan】** ).
- (2) Have a record at similar events  
(Similar events···International Open Participatory Sports Competition.  
The number of participants exceeds 15,000 people and the number of competition events must be 15 types or more.
- (3) Be able to conduct consultations and exchange documents in Japanese.

## 7 Selecting method

- (1) Will be selecting in accordance to next application documents and presentation.
  - ① Participation statement (form1)

② Estimation (attachment of totalization breakdown)

Divide the breakdown into the following items and describe the breakdown.

A) The plan of the entry system design and its construction

B) Maintenance and operation support service

Regular maintenance from the beginning of construction to the end of contract, and rapid maintenance work during the cause of emergency and when necessary.

C) Supplementary work on the days of the event

Procure, deliver, install, and check the operation of the set of equipment necessary for reception at the designated reception hall.

Also, prepare necessary staffs capable of corresponding to problems at each venue and organizational committee headquarters.

③ Overall Schedule (A3size:horizontal side)

Based on the separate sheet of paper, "Specifications", depict the overall schedule from system design to day of the reception. Also, make sure to fill in the following items:

A) Development timing and completion timing of each function of the system

B) Data center usage period

C) Operation check test

④ Project proposal (A4size:within 20 pages)

A written proposal of system construction and maintenance operation.

Based on the separate sheet of paper "Specifications", be sure to describe the point of

A) Security measures

B) Operation support and support system

C) Implementation system of this work

D) Implementation system on the days of the event

E) Extensibility of other functions other than described in specifications

- (2) Members of Selecting Committee will score all applicants in line with evaluation criteria, and applicants are ranked by higher total score to lower total score, the applicant with highest score will be the final candidate to be a contractor.
- (3) If we could not reach to agree concluding contract with final candidate of contractor, the next highest total scored participant will gain access for

discussion with WMG2021, and then we will conclude contract after both agrees on contract details.

## 8 Implementation of presentation

### (1) Dates

August 29, 2017 (Tuesday) (Provisional)

\*The date of presentation might change.

### (2) Presentation contents

Presentation must be conducted in Japanese, with 40 minutes time limit for each participants (include Q&A session of 10 minutes).

## 9 Evaluation criteria

Evaluation items, score allotments and scoring criteria are listed as below.

### 【Evaluation criteria】

Evaluation items	Evaluation points	Score allotments
(ア) Cost Setting	Total amount of costs in order to conduct this project	30 points
(イ) Ability on conducting operation	Evaluating if participants maintaining facilities for conducting this project efficiently (includes support system, operational support)	20 points
(ウ) Strength in planning and proposal	The contents of proposal must follows the points on specification sheet, also contents of proposal is effective using own know-how and is capable of being realized	50 points

## 10 Other

In addition to the contents of this guideline, when necessary matters had occurred in order to select contractor, the selecting committee member is entitled to set new guideline after discussion.