

World Masters Games 2021 Kansai Personal Information Policy

The World Masters Games 2021 Kansai tournament and ceremonies, test event sport competitions etc. and related events (hereinafter referred to as “this tournament”) have been jointly prepared and will be operated by the Organising Committee of the World Masters Games 2021 Kansai, organising committees of hosting prefectures and organising committees of hosting cities (hereinafter referred to as “the Organiser”). This policy explains that, in regard to domestic personal information (name, birthdate and other personal identification parameters that can be used to identify individual persons) and personal information collected from abroad, the Organiser will comply with the Act on the Protection of Personal Information (Act No. 57 of 30 May 2013, hereinafter referred to as “the Personal Information Protection Act) and the general data regulations (General Data Protection Regulations, hereinafter referred to as GDPR), respectively, and appropriately handle personal information.

1 Composition of the Organising Committee

(1) Organising Committee of the World Masters Games 2021 Kansai

(2) Prefectural and Major City Organising Committees

Fukui Local Organising Committee, Shiga Local Organising Committee, Kyoto Local Organising Committee, Osaka Local Organising Committee, Hyogo Local Organising Committee, Nara Local Organising Committee, Wakayama Local Organising Committee, Tottori City Local Organising Committee, Tokushima Local Organising Committee, Kyoto City Local Organising Committee, Osaka City Local Organising Committee, Sakai Local Organising Committee, Kobe Local Organising Committee

(3) Municipalities' Organising Committees

Otsu Local Organising Committee, Hikone Local Organising Committee, Kusatsu Local Organising Committee, Moriyama Local Organising Committee, Higashiomi Local Organising Committee, Maibara Local Organising Committee, Fukuchiyama Local Organising Committee, Uji Local Organising Committee, Kyotanabe Local Organising Committee, Kyotango Local Organising Committee, Nantan Local Organising Committee, Wazuka Local Organising Committee, Kyotanba Local Organising Committee, Kishiwada Local Organising Committee, Higashiosaka Local Organising Committee, Sennan Local Organising Committee, Himeji Local Organising Committee, Amagasaki Local Organising Committee, Miki Local Organising Committee, Kasai Local Organising Committee, Yabu Local Organising Committee, Minamiawaji Local Organising Committee, Shiso Local Organising Committee, Kamikawa Local Organising Committee, Kami Local Organising Committee, Katsuragi Local Organising Committee, Yoshino Local Organising Committee, Tottori Local Organising Committee, Yonago Local Organising Committee, Kurayoshi Local Organising Committee, Yurihama Local Organising Committee, Naka Local Organising Committee, Minami Local Organising Committee
Refer to (Attachment) List of Organising Committees.

2 Collection of and use of personal information

The Organiser will take the proper procedure when collecting personal information and will not use said information for any purpose other than that mentioned in “8 Intended use of personal information.”

3 Safe management of personal information

The Organiser will collect personal information in accordance with JIS Q 15001:2018 (Personal information protection management systems—Requirements) of the Japan Industrial Standards Committee and ISO 27001:2013 (JIS Q 27001:2014) and manage said information in an accurate and safe manner so as to prevent loss, modification and leakage of said information.

4 Personal information collected by and referred to by the Organiser

The Organiser will collect and utilize the following types of personal information:

(1) Personal information collected from the individual

The Organiser will collect personal information that is provided when filling out various forms and purchasing items. The type of personal information provided directly by the user includes: names, addresses, mail addresses, nationalities, passport numbers and athlete registration numbers for competitions. Information provided by the user includes information used when filling out forms, purchasing items, registering for events, applying to be a volunteer and answering various questionnaires.

Personal information will be appropriately collected in accordance with the Personal Information Protection Act, related ordinances and this policy. Information collected will be strictly managed and will, in principle, not be used for any purposes other than those that the individual user has consented to.

However, individual consent will not be required to handle information in the following cases: for handling is necessary to fulfill a contract where the user is a party or when handling is necessary to fulfill the procedure before the contract has been finalized; when handling is necessary to comply with legal obligations that the Organiser must follow; when handling is necessary to protect the significant interests of the user or other persons; when handling is necessary for legitimate interests pursued by the Organiser or a third party (however, this excludes cases when said interests are superseded in priority by the fundamental rights and freedoms to protect the personal information of the user, particularly if the user is a child.

(2) Personal information collected from third parties

The Organiser may collect information from third parties for the management and operations of this tournament as well as for other appropriate interests. This usage is in accordance with the Personal Information Protection Act, the GDPR and related ordinances as well as this policy and the policy of whichever party collected said information

Personal information may be sent to the Organiser when the user clicks the “Like” or “Share” buttons on various social media services.

Furthermore, operators of websites and applications other than those of the Organiser may collect personal information from third parties in order to manage said information or promote services.

(3) About the use of Cookies

The website of the Organiser uses cookies to collect information. This information is handled in the same way as other information in accordance with this policy as well as our Cookie Policy that is available for reference.

(4) Regarding the collection of personal information from minors (hereinafter used to refer to anyone under the age of 20, in principle, according to Japanese Civil Code and the Personal Information Protection Act), the guardian must consent to the provision of said information beforehand.

(5) The Organiser will collect personal information in an appropriate method and will not use any inappropriate or fraudulent measures to collect information.

(6) The Organiser will only collect the minimum personal information needed for the intended use. Personal information collected through questionnaires will only be used for statistics.

5 Storage period of personal information

The Organiser will utilize the personal information collected until it is dismissed (excluding cases where the user requests the usage of personal information to be stopped), at which point the information will be deleted. After its deletion, in order to refute any legal claims that may arise or comply with any ordinances, a portion of the personal information may be stored.

Furthermore, as listed in “10 Provision of personal information to third parties,” in the case where personal information was provided to third parties with the consent of the user, the third party will adhere to their own privacy policy and may store personal information even after the Organiser has deleted said information.

6 Supervision of contracted companies that handle personal information

In the event that the Organiser relegates a part of or all of the personal information collection task to a contracted company, the Organiser will require said company to carry out safe and accurate management of any collected personal information.

7 Enforcement of personal information protection

In order to implement this policy, the Organiser will inform and raise awareness among all employees and related parties (including contracted companies) as well as provide training for the development and education of personal information protection awareness.

8 Intended use of personal information

The Organiser will utilize collected information only for the following purposes:

(1) Fulfillment and agreement of contracts with the user, ensuring safety and the following within the scope necessary for the Organiser’s preparation, management and realization of the Organiser’s interests

- A Communication with the individual
- B Confirmation of identity
- C Creation of the ID needed to use the system
- D Response to inquiries to the call center or secretariat
- E Operations concerning equipment rental
- F Provision of relief or aid

*In the event that the user needs to receive aid or be transferred to a medical facility, we may provide information regarding the name and type of injury sustained to the intended facility.

G For the use of security cameras for the sake of safety

*The user may appear in the footage.

H Insurance contract creation and billing

I Responses after incidents

J Issuance and management of personal identification, entry passes, participation passes and other identification documents

K Creation of information for and operation of tournament related competitions, events campaigns, seminars, exhibitions, forums, sightseeing, accommodation, transportation information etc. as well as personal identification and various operations

L Creation of information for future sporting competitions, events, campaigns, seminars, exhibitions, forums, etc. hosted in Japan by the World Masters Games Organising Committee or third parties

M For activity reports, researches, studies, advertising activities such as picture taking, press releases and other activities related to this tournament

N Record (rankings etc.) presentation

O In order to fulfill the details of contracts agreed to by the Organiser and any third parties

P Creation and display of name lists and tables needed for the smooth operation of sporting competitions and ceremonies

Q Management of potential human resources like volunteers and hired persons

(2) Handling sensitive personal information and special types of personal information
Intended use and handling method for “sensitive personal information” as listed in the Personal Information Protection Act and the “Special Categories of Personal Data” as listed in the GDPR are as follows:

A Information about health and current sicknesses that the intended sport

participant may have; information about the need for a helper for disabled athletes will be used for identification in the intended sport competition and to ensure safety (including provision of aid or relief).

- B Information about health and current sicknesses that the person who intends to be a volunteer may have; information about the need for a helper will only be used to ensure the safety (including provision of aid or relief).

9 Shared use of personal information

The Organiser may share the personal information within the scope of the above and for the operation of this tournament.

- (1) Jointly used personal information categories
Personal information listed in 4(1) and (2)
- (2) Parties that will jointly use the personal information
The parties listed in article 1 (1) to (3)
- (3) Intended use of jointly use personal information (same as the Organiser)
Same as the intended use listed in article 8
- (4) Name of party responsible for the management of applicable personal information
Organising Committee of the World Masters Games 2021 Kansai

10 Provision of personal information to third parties

Personal information collected will be used by the Organiser for the above reasons and said information may be provided to The International Masters Games Association (IMGA), which is located in Switzerland, for reasons related to the operation of this tournament. Also, the information may be provided to contracted companies (ticketing services, IT infrastructure, customer management systems, event companies, website hosting services, analysis services, security services, delivery services, machine and software system maintenance, call centers, catering services, lodging services, health services, E-Learning and other training and education services as well as personal identification etc.). Personal information may also be provided to third parties in the case where sporting associations require said information, if there is a request from insurance companies regarding insurance contracts or billing or if media outlets request said information to be used in television, newspaper, magazine or internet publications (including both in Japan and abroad).

However, the following cases permit the provision of personal information to third parties without consent from the user.

- (1) When required by law
- (2) In the case where the information is necessary to safeguard the life, physical condition or finance of an individual but the consent of the user cannot be confirmed
- (3) In that case where the information is necessary to promote healthy development of children or improvements to public sanitation, but the consent of the user cannot be confirmed
- (4) In the event where a national institution or regional organisation or other contracted third parties need the information to fulfill their job but gaining consent from the user would cause disturbances to the implementation of the tournament.

11 Personal rights and correspondence of the organising committee

- (1) Rights for persons residing outside of the EU

If the user wishes to have submitted personal information disclosed, corrected, suspended from being used or deleted, please contact the Personal Information Handling Office. After that, please request the Organiser procedures for how to continue. The Organiser will act in accordance to the Personal Information Protection Act as well as every related domestic law. For suspension of use and deletion (hereinafter referred to as suspension of use etc.), if it costs a great deal of money or labor, or if it is difficult to perform the suspension of use etc., and if alternative

measures are taken to protect the rights and interests of the user, we may not be able to perform the suspension of use etc., unless doing so would be in violation any appropriate laws.

(2) **Rights for persons residing in the EU**

If the user wishes to have submitted personal information disclosed, submit a complaint regarding handling, set a limit to the use, inquire about data portability (personal information submitted by the user and related personal data are stored in a structured and commonly used machine-readable format and then transferred to another administrator), have the information corrected, suspended from being used or delete, please contact the Personal Information Handling Office. After that, please request the Organiser procedures for how to continue. The committee will act in accordance to the guidelines listed within EU GDPR Article 29 “Processing under the authority of the controller or processor” as well as every related domestic law.

Furthermore, in the event that the user requests deletion of personal data that is required to be kept by law, we may not be able to respond to this request. In addition, there are exceptions in the domestic laws concerning GDPR and privacy that will be explained when we receive contact from the user.

12 Revoking consent

In the case where the Organiser collects personal information on the basis of consent by the user, the user can revoke consent at any time without affecting the legality of the handling of said personal information. However, even if consent is revoked, personal information may be handled within the legal limits.

13 The personal information protection supervisor

The personal information protection supervisor strictly manages personal information used within each organisation that constitutes the Organiser but the General Manager of the Organising Committee of the World Masters Games 2021 Kansai is in charge of creating the structure for protection personal information as well as its management.

14 Personal Information Handling Office

For inquiries and complaints regarding the Organiser’s handling of personal information, please contact us at the following:

<Personal Information Handling Office>

Organising Committee of the World Masters Games 2021 Kansai

Personal Information Protection Supervisor

Address: Nakanoshima Center Building 23F, 6-2-27 Nakanoshima, Osaka-shi,
Osaka

Telephone: 06-6446-2021

Mail: privacypolicy@wmg2021.jp

15 Main supervising entity

The user reserves the rights to submit complaints to the following supervising entity in regard to the personal information handling of the Organiser. The Organiser will put forth their best effort to respond to any inquiries regarding personal information and, for this reason, asks that before contacting the listed supervising entity below that any complaints etc. be submitted first to the Organiser (the contact listed above in Personal Information Handling Office. For persons living in the EU, complaints and inquiries can be submitted to the local data protection office that has jurisdiction over the area that the user works or where the violation occurred.

<Main Supervising Entity>

Personal Information Protection Committee

Address: Kasumigaseki Common Gate West Building 32F, 3-2-1 Kasumigaseki,
Chiyoda-ku, Tokyo

Telephone: 03-6457-9680

16 Policy changes

The Organiser reserves the right to change the details of this policy accordingly. In the event that the details are changed, the contents of changes will be announced on the official website. Therefore, please confirm them on the official website. The user is deemed to agree to the changes at the moment the details are browsed on the official website by the user.

17 Date enacted

November 1, 2019

(Supplementary Rules)

Revised: December 20, 2019

Revised: April 1, 2020

Revised: January 20, 2021

(Attachment) List of Organising Committees

Prefecture	Prefectures and municipalities by order of codes	Official name of each organising committee
Fukui Prefecture	Fukui Prefecture	World Masters Games 2021 Kansai, Fukui Prefecture Organising Committee
Shiga Prefecture	Shiga Prefecture	World Masters Games 2021 Kansai, Shiga Prefecture Local Organising Committee
	Otsu City	World Masters Games 2021 Kansai, Otsu City Local Organising Committee
	Hikone City	World Masters Games 2021 Kansai, Hikone City Local Organising Committee
	Kusatsu City	World Masters Games 2021 Kansai Kusatsu City Local Organising Committee
	Moriyama City	World Masters Games 2021 Kansai Moriyama City Local Organising Committee
	Higashiomi City	World Masters Games 2021 Kansai Higashiomi City Local Organising Committee
	Maibara City	World Masters Games 2021 Kansai, Maibara City Local Organising Committee
Kyoto Prefecture	Kyoto Prefecture	World Masters Games 2021 Kansai, Kyoto Prefecture Local Organising Committee
	Fukuchiyama City	World Masters Games 2021 Kansai, Fukuchiyama City Local Organising Committee
	Uji City	World Masters Games 2021 Kansai, Uji City Local Organising Committee
	Kyotanabe City	World Masters Games 2021 Kansai, Kyotanabe City Local Organising Committee
	Kyotango City	World Masters Games 2021 Kansai, Kyotango City Local Organising Committee
	Nantan City	World Masters Games 2021 Kansai, Nantan City Local Organising Committee
	Wazuka Town	World Masters Games 2021 Kansai, Wazuka Town Local Organising Committee
	Kyotanba City	World Masters Games 2021 Kansai, Kyotanabe City Local Organising Committee

Osaka Prefecture	Osaka Prefecture	World Masters Games 2021 Kansai, Osaka Prefecture Local Organising Committee
	Kishiwada City	World Masters Games 2021 Kansai, Kishiwada City Local Organising Committee
	Higashiosaka City	World Masters Games 2021 Kansai, Higashi-Osaka City Local Organising Committee
	Sennan City	World Masters Games 2021 Kansai, Sennan City Local Organising Committee
Hyogo Prefecture	Hyogo Prefecture	World Masters Games 2021 Kansai, Hyogo Prefecture Local Organising Committee
	Himeji City	World Masters Games 2021 Kansai, Himeji City Local Organising Committee
	Amagasaki City	World Masters Games 2021 Kansai, Amagasaki City Local Organising Committee
	Miki City	World Masters Games 2021 Kansai, Miki City Tennis Competition Local Organising Committee
	Kasai City	World Masters Games 2021 Kansai, Kasai City Local Organising Committee
	Yabu City	World Masters Games 2021 Kansai, Yabu City Local Organising Committee
	Minamiawaji City	World Masters Games 2021 Kansai, Minami Awaji City Local Organising Committee
	Shiso City	World Masters Games 2021 Kansai Shiso City Local Organising Committee
	Kamikawa Town	World Masters Games 2021 Kansai, Kamikawa Town Local Organising Committee
	Kami Town	World Masters Games 2021 Kansai, Kami Town Local Orienteering Competition Organising Committee
Nara Prefecture	Nara Prefecture	World Masters Games 2021 Kansai, Nara Prefecture Local Organising Committee
	Katsuragi City	World Masters Games 2021 Kansai, Katsunabiki City Local Organising Committee
	Yoshino Town	World Masters Games 2021 Kansai, Yoshino Town Local Organising Committee
Wakayama Prefecture	Wakayama Prefecture	World Masters Games 2021 Kansai, Wakayama Prefecture Local Organising Committee

Tottori Prefecture	Tottori Prefecture	World Masters Games 2021 Kansai, Tottori Prefecture Local Organising Committee
	Tottori City	World Masters Games 2021 Kansai, Tottori City Local Organising Committee
	Yonago City	World Masters Games 2021 Kansai, Yonago City Local Organising Committee
	Kurayoshi City	World Masters Games 2021 Kansai, Kurayoshi City and Hokuei Town Bicycle Competition Organising Committee
	Yurihama Town	World Masters Games 2021 Kansai, Yurihama Town Local Organising Committee
Tokushima Prefecture	Tokushima Prefecture	World Masters Games 2021 Kansai, Tokushima Prefecture Organising Committee
	Naka Town	World Masters Games 2021 Kansai, canoe slalom, Naka Local Organising Committee
	Minami Town	World Masters Games 2021 Kansai, Minami Town Competition Organising Committee
Kyoto City	Kyoto City	World Masters Games 2021 Kansai, Kyoto City Local Organising Committee
Osaka City	Osaka City	World Masters Games 2021 Kansai, Osaka City Local Organising Committee
Sakai City	Sakai City	World Masters Games 2021 Kansai, Sakai City Local Organising Committee
Kobe City	Kobe City	World Masters Games 2021 Kansai, Kobe City Local Organising Committee